Resolution no. 266/2021

of the Senate of the Medical University of Bialystok

of 24.11.2021

on the conditions, mode and schedule of the procedure for admission to the Doctoral School
at the Medical University of Bialystok for the academic year 2022/2023

On the basis of Article 200 para. 2 and para. 3 of the Act of 20 July 2018 the Law on Higher Education and Science
(i.e., Journal of Laws of 2021 item 478, as amended), hereinafter referred to as the act, it is resolved as follows:

# § 1

The Medical University of Bialystok conducts recruitment to the Doctoral School in the field of Medical and Health Sciences in three disciplines: Pharmaceutical Sciences, Medical Sciences and Health Sciences.

1. Competition proceedings in each discipline shall be conducted by Recruitment Commissions, appointed by the Rector which include:
2. The Director of the Doctoral School or a person designated by him/her, who is also the chairman of the Commission,
3. Head of Doctoral Studies or a person designated by him/her,
4. Examiner / expert, representing the scientific discipline chosen by the doctoral candidate, holding the title of Professor or the degree of habilitated doctor in the field of the given scientific discipline,
5. English language examiner.
6. A potential supervisor may participate in the public part of the examination, but not in the final evaluation of the candidate.
7. The tasks of the Recruitment Commission shall be to conduct competition proceedings for the Doctoral School
in each discipline, and in particular:
8. decision to admit a candidate to the competition proceedings on the basis of the submitted documents,
9. determination of the thematic scope of the subject examination,
10. conduct and evaluation of the results of the competition proceedings,
11. preparation of protocols from the competition proceedings,
12. making recommendations on admission or refusal of admission to the Doctoral School,
13. carrying out other tasks arising from the current needs of the University regarding the recruitment to the Doctoral School.
14. The Promotion and Recruitment Office of the Medical University of Bialystok provides administrative and office support for the competition proceedings.

# § 2

1. Recruitment Commission makes recommendations about the admission or refusal of admission of a candidate to the Doctoral School.
2. After the completion of the competition proceedings, the candidate who has been admitted to the Doctoral School will be included in the list of doctoral students, and the non-admitted candidate will receive an administrative decision issued by the Rector on the refusal of admission to the Doctoral School.
3. From the decision on the refusal of admission to the Doctoral School there shall appertain application for reconsideration of the case.

# § 3

1. The recruitment procedure consists of competition proceedings and a procedure for admission to the Doctoral School by entering the list of doctoral students or issuing a decision to refuse admission to the Doctoral School. It shall be carried out in accordance with the schedule set out in Appendix no. 1 and on the basis of
the scoring of Appendix no. 2.
2. The competition proceedings include an assessment of the candidate's predisposition to research work and exams: in English and according to subject.
3. The candidate's research potential shall be assessed on the basis of the research project submitted by the candidate and his / her achievements to date, on the basis of the score set out in Appendix no. 2. The project (no longer than 4 A4 pages, font Times New Roman 12, line spacing 1,5) should present the concept of the research work in the field of scientific interests of the candidate (it may be the idea of a future doctoral thesis) together with a proposal of methodology and an indication of the organizational unit of the MUB in which the research can be carried out and a statement that the submitted research project does not violate the rights of third parties.
4. The oral examination of the subject consists of three questions. For each question, the candidate receives a grade. The following rating scale is used to evaluate the exams: very good (5), better than good (4.5), good (4), better than satisfactory (3.5), satisfactory (3), unsatisfactory (2). The rules of examination shall be as set out in Appendix no. 3.
5. The English oral examination consists of three parts:
 the ability to use popular science literature in English in an active way, the ability to relate
and to maintain a conversation about the professional and scientific path and knowledge of grammatical structures.
6. The assessment of the exam is calculated according to the rule:
* below 3 – unsatisfactory,
* 3-3, 25 – satisfactory (3),
* 3.26 - 3.75 – better than satisfactory (3.5),
* 3.76 to 4.25 – good (4),
* 4.26 to 4.75 – better than good (4.5),
* 4,76-5,00 – very good (5).
1. The examinations may be carried out by means of electronic communication at a distance due to the epidemiological situation or at the request of the candidate.
2. The basis for admission to the Doctoral School is to obtain at least a satisfactory grade from each exam
and at least 6 points from the project evaluation and obtaining a minimum of 25 points in the competition proceedings. Obtaining an unsatisfactory grade in any subject or less than 6 points from the project evaluation results in disqualification of the candidate from further competition proceedings.
3. Admission to the Doctoral School is determined by the number of points obtained during the competition proceedings
within the limit of places approved by the Senate of the University.
4. If the candidate meets the criterion for admission to a Doctoral School in given discipline
and refusal of admission within the limit of places, due to the lack of places in the indicated discipline, it is possible to admit a candidate to the Doctoral School within the limit of places in other disciplines, if the limit of places within these disciplines has not been filled. The order of change of the field is determined by the number of points obtained in the competition proceedings.
5. The results of the recruitment procedure for the Doctoral School are public.
6. The Recruitment Commission shall inform the candidate of the thematic scope of the subject examination at least 14 days before the date for the examination. This date may be shortened in the case of supplementary recruitment. Candidates will be informed about the exams by e-mail, to the e-mail addresses indicated
in electronic registration.
7. The Rector may announce a supplementary recruitment if, as a result of the competition proceedings carried out, not all the places reserved for doctoral candidates in the ongoing recruitment have been filled. In this case, the schedule of the supplementary procedure and the deadline for notifying the candidate about the thematic scope of the exam in the subject will be determined in the order of the Rector.

# § 4

1. Admission to the Doctoral School can be applied for by a person who has a professional title of Master, Master of Engineering or equivalent, or a person referred to in Article 186 para. 2 of the act.
2. Foreigners can start and study on the principles specified in Article 323, 324 of the act.

# § 5

1. The applicant for admission to the Doctoral School is obliged to make electronic registration in the mode of Online Registration of Candidates (IRK).
2. The candidate for the Doctoral School submits the following documents:
	1. a completed and signed application for admission to the Doctoral School with an indication of the area of interest (chosen from the list provided in the recruitment conditions) from which the candidate will take the exam in the subject (document to be printed from the candidate's online account) - Appendixes no. 4 – 6,
	2. colour photo and in addition the same photo in the electronic version with dimensions of 300x375 pixels
	in a resolution of at least 300 dpi (uploaded to the candidate's recruitment account),
	3. diploma or copy of the diploma of completion of Master's studies in Poland, or in the case of completion of studies abroad diploma or other document of completion of higher studies, recognized in accordance with
	with separate regulations as equivalent to a Polish master's degree,
	4. certificate of average marks from the course of studies issued by the relevant Dean's Office
	(excluding diploma and defence assessments, in the case of two-level studies, the average of both degrees must be provided),
	5. project presenting the concept of research work,
	6. list of past scientific activities and scientific achievements, together with documents confirming them, prepared in accordance with Appendix no. 2 to this resolution (printable document from the candidate's internet account),
	7. the decision of the occupational physician stating that there are no contraindications to admission to the Doctoral School (the original of the referral to the physician available at the Promotion and Recruitment Office).

§6
On the basis of Article 29 and Article 32 para. 4 of the General Data Protection Regulation of 27 April 2016. (GDPR), the data controller authorizes the members of the Recruitment Commission and other persons listed in §1 to process the personal data of applicants for admission to Doctoral School.

1. persons referred to in para. 1 process personal data solely for the purpose of carrying out the Commission's tasks; and
to the extent necessary for the performance of the Commission's tasks,
2. persons referred to in para. 1 undertake to keep confidential the personal data to which they have access in connection with the performance of tasks in the Commission, both during and after the termination of the tasks,
3. persons referred to in para. 1 are obliged to make a statement on the confidentiality of personal data.

**President of the Senate**

**Rector

 Professor Adam Krętowski, MD, PhD**

# Appendix no. 1 to the Resolution of the MUB Senate no. 266/2021 of 24.11.2021

## Schedule for the Doctoral School recruitment procedure for the academic year 2022/2023

1. **Applicants for admission to the Doctoral School are required to electronic registration and submission of documents within the deadline: 16.05.2022 - 24.05.2022**
2. **Candidates finishing their studies in the academic year 2021/2022 shall submit a diploma of completion of studies and a certificate of average grade from the course of studies, issued by the competent Dean's Office until: 22.08.2022, and other documents within the deadlines specified in para. 1. In the event of non-compliance with the deadlines set out in para. 1, the candidate shall not be admitted to the next stage of the competition proceedings.**
3. Applicants for supervisors should submit a statement on the provision of a place for teaching activities (Appendix no. 7), on the provision of a place for conducting research (Appendix no. 8) and on the fulfilment of the conditions for being a doctoral student’s supervisor (Appendix no. 9) within the deadlines specified in para. 1.
4. Examination dates:
	1. in the discipline of Medical Sciences:
		1. 29.08.2022 and 30.08.2022 – English. The exam will be held in the Department of Foreign Languages of the Medical University of Bialystok (Collegium Uniwersum) at 2c Adam Mickiewicz Street
		at 9:45. At 10:00 the oral exam will begin. The candidate will be informed
		on the day of the examination not later than 14 days before the date of the examination.
		2. 30.08.2022 and 31.08.2022 – subject. The oral exam will be held in the Aula Magna of the Branicki Palace. Subject examination in the discipline of Medical Sciences will begin at 8:30,
		and the candidate will be informed of the day and time of the exam no later than 14 days before the date of the examination.
	2. in the discipline of Pharmaceutical Sciences:
		1. 31.08.2022 – English. The exam will be held in the Department of Foreign Languages of the Medical University of Bialystok (Collegium Uniwersum) at 2c Adam Mickiewicz Street at 9:45. At 10:00 the oral exam will begin.
		2. 01.09.2022 – subject. The oral examination will be held in the conference room of the Euroregional Pharmacy Centre no. 34, at 2D Adam Mickiewicz Street (behind the Dean's Office). Subject examination in the discipline of Pharmaceutical Sciences will begin at 8:30, and the candidate will be informed of the time of the exam no later than 14 days before the date of the examination.
	3. in the discipline of Health Sciences:
		1. 01.09.2022 – English. The exam will be held in the Department of Foreign Languages of the Medical University of Bialystok (Collegium Uniwersum) at 2c Adam Mickiewicz Street at 9:45. At 10:00 the oral exam will begin.
		2. 02.09.2022 – subject. The oral exam will be held in the Council Room of the Faculty of Health Sciences
		(on the ground floor of the Didactic-Scientific Center of the Faculty of Health Sciences) at 37 Szpitalna Street. Subject examination in the discipline of Health Sciences will begin at 8:30, and the candidate will be informed of the time of the exam no later than 14 days before the date of the examination.
5. The announcement of the results of the competition proceedings will be made on 09.09.2022.
6. **It is allowed to change the date of submission of documents, the dates of examinations and the date of announcement of the results of the competition proceedings in the event of a change in the epidemiological situation, and the changed dates will not be earlier than those specified in this Resolution. In such a case:**
	* 1. **the date and method of submission of documents, new examination dates or the date of announcement of the results of the competition proceedings shall be determined by the Director of the Doctoral School.
		b) candidates will be informed about the date and method of submission of documents, the dates of examinations or the date of announcement of the final result by posting an announcement on the University's website and by e-mail to the e-mail addresses indicated in the electronic registration.**
		2. **The time for submission of documents will be at least 7 working days, counting
		from the date of publication on the University's website of the communication referred to in para. 6b.**
7. If the limit of places is not reached, the date of announcement of the list of applicants to the Doctoral School may change. In that case, the relevant provisions of point 6(b) shall apply.
8. It is allowed to change the venue of the competition proceedings. Candidates will be informed about the change of location by posting an announcement on the University's website and
by e-mail, to the e-mail addresses indicated in the electronic registration.

# Appendix no. 2 to the Resolution of the MUB Senate no. 266/2021 of 24.11.2021

## Scoring in the competition proceedings for the Doctoral School at the Medical University of Bialystok

Surname and name ....................................................................................................................

1. Average of grades from the course of studies without evaluation for diploma and defense a
 (weighted average x 3) ............................
2. Evaluation from the research project (6-10 points) .............................................
3. Grade from the English language exam (3-5 points) ……………………………………………
4. Assessment of the subject examination (3-5 points) …………………………………………….
5. Diamond Grant laureate b (6 points / grant) ........................................
6. Diploma with distinction or Diploma "Primus Inter Pares" b  (6 points / diploma) ……………………………….
7. Research project manager b, c
* KNOW (2 points per project) ………………………………
* research projects funded by universities (1 point per project) ………………………………..
1. Beneficiary of other external grants b, c (6 points / grant) ........................................
2. Work in the STN student scientific circle

(min. 1 academic year, max. 2 academic circles/academic year) d (1 point per year) ......................................

1. Papers delivered at scientific conferences b, e, f, g
	1. national (max. 5 works)
* oral presentation – presenter (2 points per work) ………………………….…
* oral presentation – co-author (0.5 points per work) ..............………….…..
* poster – presenter (1 points per work) ……………..………….….
* poster – co-author (0.25 points per work) .........................…….
	1. foreign (max. 5 works)
		+ oral presentation – presenter (4 points per work) ………………………….….
		+ oral presentation – co-author (1 point per work) .............................….
		+ poster – presenter (2 points per work) ……………….………….….
		+ poster – co-author (0.5 points per work) ..............………….…….
1. Awards and distinctions for the presented works (from point 10) b:
* at national conferences (1 point per award) .............……………………..
* at foreign conferences (2 points per award) .............…………………….
1. Awards and scholarships of the Ministry of Health,

of other ministries or nationwide b (4 points per award/scholarship).……………..

1. Publications e, g:
	1. in journals with an Impact Factor in the scope of:
* 0 < IF < 1,5 (first author – 4 points / work, co-author – 2 points / work) ………………………….……………..
1,5 ≤ IF < 3,0 (first author – 8 points / work, co-author – 4 points / work) ………………………….……………..
* 3,0 ≤ IF < 4,5 (first author – 12 points / work, co-author – 6 points / work).………………………………………..
* IF ≥ 4.5 (first author – 18 points / work, co-author – 10 points / work) ………………………….……………..
	1. in journals without IF
* having MEiN score (first author – 2 points / work, co-author – 1 point / work) ....……………………………….
* without MEiN score (first author – 1 point / work, co-author – 0.5 points / work)..................................
1. Co-authorship of Monograph/textbook e:
* monograph (only 1st and 2nd author, max. 2 monographs) (3 points for publishing house) .........…….….
* chapter in the textbook/monograph (only 1st and 2nd author, max. 2 chapters)(1 point per chapter)…..
1. Diploma of completion of the second faculty b (3 points per faculty) ............................…………………..
2. Diploma of completion of postgraduate studies, max. 2 diplomas b (1 point per diploma) ...............……………..
3. Foreign traineeships or other (min. 2 weeks)

foreign stays related to the field of Doctoral School b (1 point per stay) ……………………………..

1. LLP/Erasmus traineeship or other projects

co-financed by the EU (min. 2 weeks) b (3 points for traineeship) .............................

1. Participation in projects implemented by the University,

where the Candidate studied b (max. 5 projects)(1 point per participation) .....................................……………..

1. Participation in the organizing committee of the

scientific congress or symposium (max. 3 points) b (1 points per participation) ……….................

1. Patent application b, e (5 points for application)..............................

a in the case of two-cycle studies, the need to provide an average of the first and second degree

b the need to attach supporting documents (e.g. diploma, certificate, confirmation of obtaining / participation in grants implemented outside the MUB); c the need for confirmation by the Department of Science or other substantive unit of the University; d need to be confirmed by the guardian of the scientific circle; e necessary bibliometric analysis confirmed by the MUB or another university's library, f the need to confirm the form of presentation of the work, and if the Candidate presented the work, but is not its first author – the need to confirm the presentation by name, g each scientific paper / abstract can only be submitted once.

# Appendix no. 3 to the Resolution of the MUB Senate no. 266/2021 of 24.11.2021

## Rules of Examinations for the Doctoral School

The course of the exam in English and in the subject.

1. Before starting the examination, members of the Recruitment Commission should be presented with a personal identity card or other identity document with a photo.
2. During the exam, it is forbidden to use: notes, books, scripts and other auxiliary materials, electronic devices for remote communication (radios, short wave radios, mobile phones, etc.), information gathering devices (tape recorders, players, computers, etc.).
3. Usage of those aids referred to in point. 2 of these regulations, results in a failing grade
and disqualification from the next stage of the competition proceedings.
4. During the course of the examination, the candidate must comply with the instructions of the members of the Recruitment Commission, who manage the course of the examination, and possible epidemiological rules in force at the University.
5. In the case of people with disabilities or with special needs who are entering university examinations, it is possible to notify the Recruitment Committee of the needs related to
 the taking of this exam. The notification should be kept in writing, in addition, there must be submited a photocopy of the document certifying the degree of disability – the disability group,
and, in the absence thereof, medical documentation confirming the health status or other documentation justifying the specific needs of the candidate. Applications may be submitted three weeks before the examination date.

# Appendix no. 4 to the Resolution of the MUB Senate no. 266/2021 of 24.11.2021

## APPLICATION OF A CANDIDATE TO THE DOCTORAL SCHOOL IN THE DISCIPLINE OF MEDICAL SCIENCES

Date of registration: .............................

If I meet the admission criterion for Doctoral School in the discipline of Medical Sciences and I am not accepted within the limit of places due to the lack of places within the chosen limit in the discipline indicated above, I ask you to consider the possibility of accepting me to study within the limit of places in the discipline of Pharmaceutical Sciences/Health Sciences (delete as appropriate), if the limit of places within this discipline has not been filled.

### Personal data:

* Gender:
* Surname:
* Name:
* Family name (applies to people who have changed their family name):
* Second Name:
* Date of birth:
* Place of birth:
* Name of country of birth for foreigners:
* Nationality:
* Information on the possession of a Polish Card in the case of foreigners:
* PESEL (does not apply to foreigners, unless the PESEL number has been assigned to them):
* Type of identity document in the case of absence of a PESEL number:
* Identity document number in the case of absence of a PESEL number:
* Address of residence:
* Postal code:
* Voivodship:
* Post:
* Locality:
* Street:
* House number:
* Apartment number:
* Contact phone 1:
* Contact phone 1:
* Email:
* Address for correspondence:
* Postal code:
* Voivodship:
* Post:
* Locality:
* Street:
* House number:
* Apartment number:
* Educational background:
* Full name of the higher education institution:
* Year of completion of higher education institution:
* Name of completed course:
* Master's degree or equivalent, what kind?
* Student's album number (in case of graduates of Medical University of Bialystok)

### The area of my subject examination will be (subject, area of interest):

1. Basic sciences:

[ ]  Anatomy/Histology/Pathomorphology

[ ]  Physiology/Pathophysiology

[ ]  Chemistry/Biochemistry

[ ]  Immunology/Microbiology

[ ]  Molecular biology / Pharmacology / Genetics

1. Non-surgical clinical sciences:

[ ]  Internal diseases

[ ]  Paediatrics

[ ]  Neurology / Psychiatry

[ ]  Laboratory diagnostics

1. Surgical clinical sciences:

[ ]  Surgery

[ ]  Gynaecology

[ ]  Laryngology

[ ]  Dentistry

1. Other area within the discipline: Medical Sciences (from the list of the MUB organizational units):

Proposed supervisor (indication of supervisor is optional): .............................................................................

I enclose:

1. a completed and signed application for admission to the Doctoral School together with an indication of the area of interest (chosen from the list provided in the terms of recruitment) from which the candidate will take the subject examination,
2. colour photo and in addition the same photo in the electronic version with dimensions of 300x375 pixels
in a resolution of at least 300 dpi (uploaded to the candidate's recruitment account),
3. diploma or copy of the diploma of completion of Master's studies,
4. certificate of average grade from the course of studies issued by the relevant Dean's Office
5. project presenting the concept of research work,
6. list of past scientific activities and scientific achievements with supporting documents,
7. the decision of the occupational physician stating that there are no contraindications to admission to the Doctoral School.

# Appendix no. 5 to the Resolution of the MUB Senate no. 266/2021 of 24.11.2021

## APPLICATION OF A CANDIDATE TO THE DOCTORAL SCHOOL IN THE DISCIPLINE OF PHARMACEUTICAL SCIENCES

Date of registration: .............................

If I meet the admission criterion for Doctoral School in the discipline of Pharmaceutical Sciences and I am not accepted within the limit of places due to the lack of places within the chosen limit in the discipline indicated above, I ask you to consider the possibility of accepting me to study within the limit of places in the discipline of Medical Sciences/Health Sciences (delete as appropriate), if the limit of places within this discipline has not been filled.

### Personal data:

* Gender:
* Surname:
* Name:
* Second name:
* Family name (applies to people who have changed their family name):
* Date of birth:
* Place of birth:
* Name of country of birth for foreigners:
* Nationality:
* Information on the possession of a Polish Card in the case of foreigners:
* PESEL (does not apply to foreigners, unless the PESEL number has been assigned to them):
* Type of identity document in the case of absence of a PESEL number:
* Identity document number in the case of absence of a PESEL number:
* Address of residence:
* Postal code:
* Voivodship:
* Post:
* Locality:
* Street:
* House number:
* Apartment number:
* Contact phone 1:
* Contact phone 1:
* Email:
* Address for correspondence:
* Postal code:
* Voivodship:
* Post:
* Locality:
* Street:
* House number:
* Apartment number:
* Educational background:
* Full name of the higher education institution:
* Year of completion of higher education institution:
* Name of completed course:
* Master's degree or equivalent, what kind?
* Student's album number (in case of graduates of Medical University of Bialystok)

### The area of my subject examination will be (subject, area of interest):

1. Pharmaceutical Sciences:

[ ]  Anatomy/Histology/Pathomorphology

[ ]  Biology/Genetics

[ ]  Biophysics

[ ]  Botany

[ ]  Chemistry

[ ]  Biochemistry/Clinical Chemistry

[ ]  Physiology/Pathophysiology

[ ]  Biopharmacy

[ ]  Biotechnology

[ ]  Bromatology

[ ]  Medicinal Chemistry

[ ]  Pharmacology/Pharmacodynamics

[ ]  Practical Pharmacy

[ ]  Pharmacognosy

[ ]  Pharmacotherapy

[ ]  Medicines of natural origin

[ ]  Synthesis and technology of medicinal products

[ ]  Drug formulation technology

[ ]  Toxicology

[ ]  Medical Genetics

[ ]  Haematology

[ ]  Immunology

[ ]  Microbiology

[ ]  Parasitology

[ ]  Pharmaceutical analytics

1. Other area within the discipline: Pharmaceutical Sciences (from the list of the MUB organizational units):

Proposed supervisor (indication of supervisor is optional): .............................................................................

I enclose:

1. a completed and signed application for admission to the Doctoral School together with an indication of the area of interest (chosen from the list provided in the terms of recruitment) from which the candidate will take the subject examination,
2. colour photo and in addition the same photo in the electronic version with dimensions of 300x375 pixels
in a resolution of at least 300 dpi (uploaded to the candidate's recruitment account),
3. diploma or copy of the diploma of completion of Master's studies,
4. certificate of average grade from the course of studies issued by the relevant Dean's Office
5. project presenting the concept of research work,
6. list of past scientific activities and scientific achievements with supporting documents,
7. the decision of the occupational physician stating that there are no contraindications to admission to the Doctoral School

Appendix no. 6 to the Resolution of the MUB Senate no. 266/2021 of 24.11.2021

## APPLICATION OF A CANDIDATE TO THE DOCTORAL SCHOOL IN THE DISCIPLINE OF HEALTH SCIENCES

Date of registration: .............................

If I meet the admission criterion for Doctoral School in the discipline of Health Sciences and I am not accepted within the limit of places due to the lack of places within the chosen limit in the discipline indicated above, I ask you to consider the possibility of accepting me to study within the limit of places in the discipline of Medical Sciences/Pharmaceutical Sciences (delete as appropriate), if the limit of places within this discipline has not been filled.

### Personal data:

* Gender:
* Surname:
* Name:
* Second name:
* Family name (applies to people who have changed their family name):
* Date of birth:
* Place of birth:
* Name of country of birth for foreigners:
* Nationality:
* Information on the possession of a Polish Card in the case of foreigners:
* PESEL (does not apply to foreigners, unless the PESEL number has been assigned to them):
* Type of identity document in the case of absence of a PESEL number:
* Identity document number in the case of absence of a PESEL number:
* Address of residence:
* Postal code:
* Voivodship:
* Post:
* Locality:
* Street:
* House number:
* Apartment number:
* Contact phone 1:
* Contact phone 1:
* Email:
* Address for correspondence:
* Postal code:
* Voivodship:
* Post:
* Locality:
* Street:
* House number:
* Apartment number:
* Educational background:
* Full name of the higher education institution:
* Year of completion of higher education institution:
* Name of completed course:
* Master's degree or equivalent, what kind?
* Student's album number (in case of graduates of Medical University of Bialystok)

### The area of my subject examination will be (subject, area of interest):

1. Health Sciences:

[ ]  Nursing

[ ]  Physiotherapy

[ ]  Emergency medicine

[ ]  Nutrition/Dietetics

[ ]  Speech therapy with phonoaudiology

[ ]  Public and environmental health

[ ]  Biostatistics

[ ]  Electroradiology

[ ]  Midwifery

[ ]  Medical statistics

[ ]  Epidemiology

[ ]  Health Policy and health services

[ ]  Sanitary and epidemiological surveillance

[ ]  Occupational diseases

[ ]  Medical ethics

[ ]  Medical law

1. Other area within the discipline: Health Sciences (from the list of the MUB organizational units):

Proposed supervisor (indication of supervisor is optional): .............................................................................

I enclose:

1. a completed and signed application for admission to the Doctoral School together with an indication of the area of interest (chosen from the list provided in the terms of recruitment) from which the candidate will take the subject examination,
2. colour photo and in addition the same photo in the electronic version with dimensions of 300x375 pixels in a resolution of at least 300 dpi (uploaded to the candidate's recruitment account),
3. diploma or copy of the diploma of completion of Master's studies,
4. certificate of average grade from the course of studies issued by the relevant Dean's Office
5. project presenting the concept of research work,
6. list of past scientific activities and scientific achievements with supporting documents,
7. the decision of the occupational physician stating that there are no contraindications to admission to the Doctoral School

# Appendix no. 7 to the Resolution of the MUB Senate no. 266/2021 of 24.11.2021

## Statement on the provision of a place for teaching activities

I declare that I provide 60 teaching hours per year, for a period of four years

in the form of teaching activities (name of the MUB unit):

for the candidate for the MUB Doctoral School (name and surname):

in the field of Medical and Health Sciences, in the discipline (name of the discipline):

**Date, stamp and signature of the future supervisor):**

**Date, stamp and signature of the head of the unit where the above-mentioned teaching hours will be carried out:**

# Appendix no. 8 to the Resolution of the MUB Senate no. 266/2021 of 24.11.2021

## Statement on the provision of a research site

I declare that I provide a place for carrying out scientific research for a period of four years

in (name of the MUB unit):

for the candidate for the MUB Doctoral School (name and surname):

in the field of Medical and Health Sciences, in the discipline:

**Date, stamp and signature of the future supervisor):**

**Date, stamp and signature of the head of the unit where the above-mentioned teaching hours will be carried out:**

# Appendix no. 9 to the Resolution of the MUB Senate no. 266/2021 of 24.11.2021

## Declaration of eligibility to be a doctoral student's supervisor

I declare the willingness to take on the role of supervisor of the candidate for the MUB Doctoral School (name and surname):

in the field of Medical and Health Sciences, in the discipline (name of the discipline):

At the same time, I declare that:

* I present my credentials of significant publications in the last 5 years,
* my period of employment is not shorter than the planned completion of Doctoral School by a doctoral student,
* I meet the requirements to act as a supervisr specified in the Law on Higher Education and Science (i.e. Journal of Laws of 2020 item 85 as amended) and set out in Appendix no. 1 to Senate Resolution no 91/2019 of 24.10.2019. Proceedings on the granting of a doctor's degree at the Medical University of Bialystok (in §5 para. 3), this does not include exclusions, i.e. in the last 5 years:
1. I was not a supervisor of 4 doctoral students who were removed from the doctoral list due to a negative mid-term evaluation;
2. I did not supervise the preparation of the dissertation by at least 2 applicants for the PhD degree who did not receive positive reviews from at least two reviewers

In addition, I declare that I am not deprived of the right to perform the tasks of the supervisor referred to in Article 276 para. 1 point 4 of the Law on higher education and science (i.e. Journal of Laws of 2020 item 85 as amended)

**Date, stamp and signature of the future supervisor):**

Information on the processing of personal data of a potential doctoral student's supervisor

In accordance with Article 13 of the General Data Protection Regulation of 27 April 2016. (GDPR) Medical University of Bialystok informs that:

1. The administrator of the supervisor's personal data is the Medical University of Bialystok with its registered headquarters
ul. Kilińskiego 1, 15-089 Białystok, represented by the Rector.
2. In matters of personal data, you can contact the Data Protection Officer at the Medical University of Bialystok, e-mail address: iod@umb.edu.pl.
3. The collected personal data will be processed for the purpose of acting as Doctoral School candidate's supervisor on the basis of Article 6 para. 1 (c) GDPR is a legal obligation on the University i.e. Article 190 para. 6 and Article 276 para. 1 point 4 of the Law on higher education and science (i.e.
4. Recipients of personal data may be entities authorized by law and entities under entrustment agreements, including: an IT company operating the system
5. The personal data will be stored by the Medical University of Bialystok for the period arising
from the rules of archiving.
6. You have the right to access your data, the right to correct it, the right to restrict processing.
7. You have the right to file a complaint with the President of the Personal Data Protection Office, ul. Stawki 2,
00-193 Warszawa, when it is justified that your personal data is processed by the University in contravention of the GDPR,
8. The provision of personal data is mandatory and follows from the provisions of the Law on higher education
and science,
9. Based on personal data, the Administrator will not make automated decisions, including decisions resulting from profiling within the meaning of GDPR.