**Order no. 126/2021**

**of the Rector of the Medical University of Bialystok**

**dated 27.10.2021**

**on surveying the development of scientific potential of academic teachers employed in the research and research-teaching group and other employees engaged in scientific activity for the period 2017-2021**

Pursuant to § 21 section 1 point 24 of the Statute of the Medical University of Bialystok, I hereby order the following:

# § 1

I assign the rules for surveying the development of scientific potential of academic teachers employed in the research and research-teaching group and other employees engaged in scientific activity in the period 2017-2021, hereinafter referred to as the "Research potential survey".

# § 2

1. In the survey of scientific potential on the basis of statements submitted through the Polish Medical Platform authorising to demonstrate scientific achievements   
   in the process of evaluation of the quality of MUB's scientific activity, all employees referred to in § 1 are included, who jointly meet the following conditions:
2. in the period from 1 October 2018 to 10 November 2021 submitted a statement   
   on the scientific field and disciplines represented and a statement authorising to be included in the number of employees engaged in scientific activity, the so-called N number;
3. were employed by MUB and were included in the N number for at least one year as of 31 December in 2017-2020 and/or as of 10 November 2021.
4. Academic teachers employed in the group of teaching staff, as well as scientific-technical and technical employees, can submit by10 November 2021 to the competent Deans of Colleges of scientific disciplines, a statement on the readiness to subject their scientific achievements to the survey of scientific potential, which constitutes Appendix no. 1 to the order.
5. In the statement referred to in section 1, one should not include publications prior to employment with MUB.

# § 3

1. The survey of scientific potential will be carried out on the basis of:
2. a list of up to 4 highest-scoring individual shares in publications for the period from 1.01.2017 to 15.11.2021, to which the employee submitted the statement referred to in § 2 section 1, prepared by the MUB main library on the basis of the list of persons subject to evaluation, prepared by the Development and Evaluation Department on the basis of the personnel register maintained by the Employee Affairs Department and the Registers of statements on the field and disciplines represented and on the inclusion in the N number conducted by the Deans of relevant Colleges of scientific disciplines, by 10 November 2021;
3. a list of individual shares in publications for the years 2017-2021 of employees listed in § 2 section 2, prepared by the MUB Main Library on the basis of lists of persons prepared by the Deans of colleges of disciplines by 16 November 2021;
4. a list of persons meeting the first author criterion[[1]](#footnote-1) of 4 works published in the years 2017-2021 for a minimum of 30 MNiSW points each in the years 2017-2018 and/or for a minimum of 100 MNiSW points each in the years 2019-2021, compiled by the MUB Main Library.
5. lists of projects, patents, commercialisations and services awarded in 2017-2021 in which the employee subjected to the survey was or is a manager, prepared by the following organisational units:

* on patents, commercialisations and services: Technology Transfer Office,
* on scientific projects: Development and Evaluation Department, International Cooperation Department, Project Management Department.

1. The lists referred to in section 1 point 1) and 3) prepared by the MUB Main Library will take into account only the publications for which the statements authorising to demonstrate the scientific achievements of the employee in the process of evaluation of the quality of scientific activity of the MUB were submitted to the Polish Medical Platform by 15 November 2021.
2. The list referred to in section 1 point 2) prepared by the MUB Main Library will include only publications submitted to the Bibliography database of publications of MUB employees by 8 November 2021.
3. The lists referred to in section 1 will be forwarded to the Councils of Colleges of scientific disciplines by 30 November 2021.

# § 4

1. The survey of scientific potential of individual MUB employees will be carried out by the Councils of Colleges of scientific disciplines at the MUB, with the exception of the survey of the scientific potential of the members of the College Councils, which will be carried out by the University Commission for Staff Evaluation.
2. Each Council of the College of scientific discipline shall prepare a ranking list for its discipline.
3. The survey of scientific potential by the Council and the Commission will be carried out   
   by 13 December 2021.

# § 5

Condition for a positive verification of the survey of scientific potential for the period 2017-2021   
in terms of evaluation criteria is meeting at least one of the following conditions   
in terms of discipline(s) declared in the statement on inclusion in the N number:

a) First author[[2]](#footnote-2) of 4 works published in 2017-2021:

* for a minimum of 30 MNiSW points each in 2017-2018 and/or
* for a minimum of 100 MNiSW points each in 2019-2021

or

b) Sum of points that make up a point value <= 4[[3]](#footnote-3) of unit shares of the highest scoring publications, patents, projects, commercialisations   
and services > 15 percentile of scoring of MUB employees within a given discipline for the years 2017-2021 in the discipline declared to the N number.

# § 6

1. A positive verification of the survey of scientific potential for the period 2017-2021 may form the basis for granting a scientific bonus for 2022 with limitations resulting from a separate order of the Rector issued on the basis of § 21a section 2 of the Regulations on remuneration for work and granting of work-related benefits for MUB employees.
2. Academic teachers employed in the group of teaching staff as well as scientific-technical and technical employees whose scientific potential will be positively verified and whose sum of points constituting the value of up to 4\*\* unit shares of the highest-scoring publications, patents, projects, commercialisations and services will be above the median in the group of research, research-didactic and other employees conducting scientific activity in a given discipline on request of the head of an organisational unit in which they are employed may apply for transfer to the research-didactic group.
3. In the case of employees representing two evaluated disciplines, a positive assessment of the survey of scientific potential in at least one discipline is required, and the lack of sufficient achievements in the second discipline should result in a change in the statement of the represented field and scientific discipline as soon as legally possible.
4. The absence of a positive verification of the survey of scientific potential of academic teachers employed in a research-didactic or research group gives grounds for the transition to a didactic group from 20 December 2021 with a change in the teaching load from the summer semester of the academic year 2021/2022, according to the position to which the employee will be transferred to.

# § 7

This Order shall enter into force on the day of signature.

**Rector**

**prof. dr hab. Adam Krętowski**

1. first co-authorship (equal contribution) is credited; [↑](#footnote-ref-1)
2. first co-authorship (equal contribution) is credited; [↑](#footnote-ref-2)
3. while taking into account actual working time, full time equivalent and % share of working time   
   in the discipline, as of 31 December each year for the period from 2017 to 2020 as of 10 November 2021. For the purposes of the ranking, the point value of individual shares in the case of part-time employees or engaged in scientific activity in the discipline for a period shorter than from 1.01.2017 to 10.11.2021, it will be converted in accordance with an algorithm: 4x/y, where x is the point value of y, y is the unit shares resulting from the terms of employment and the % of working time in the discipline. [↑](#footnote-ref-3)