

Order no. 37/2020

of the Rector of the Medical University of Bialystok

of 30.04.2020

on the rules of verification of learning outcomes achieved through the use of distance learning methods and techniques at the Medical University of Bialystok

Pursuant to art. 76 of the Act of 20 July 2018 - Law on Higher Education and Science (Journal of Laws of 2020, item 85 as amended), §1 section 3 Regulation of the Minister of Health of 23 March 2020 on temporary limitation of the functioning of medical universities in relation to the prevention, counteraction and combat of COVID-19 (Journal of Laws, item 515 as amended) and §21 section 1 point 2 of the Statute of the Medical University of Bialystok, I order as follows:

§1

The following rules for verifying achieved learning outcomes using distance learning methods and techniques at the Medical University of Bialystok are established:

1. Formative assessment of distance learning outcomes

- 1) Academic teacher shall provide class participants with feedback on their learning progress on a regular basis.
- 2) University distance learning platform or other dedicated tool is provided to store feedback on learning progress.
- 3) Teacher shall set an online consultation date for class participants.
- 4) All activities related to monitoring the learning process of class participants and providing feedback to them shall be recorded on the university's remote teaching platform or using another dedicated tool.

2. Summative assessment of distance learning outcomes

- 1) For a given group of learning outcomes in the field of knowledge, skills and social competences assigned to a distance-based subject, the academic teacher is required to specify the methods and criteria for its verification and pass them on to class participants.
- 2) Unless other provisions in force at the University provide otherwise, verification of learning outcomes acquired through formal means in distance learning is an individual decision of the head of the organizational unit implementing the subject and can be carried out as follows:

- a) on a regular basis, at the University, in the form of an exam and oral or written assessment, determined by the head of the unit,
 - b) online - using IT tools suitable for verifying a given type of learning outcome
- 3) In the case of conducting classes using distance learning methods and techniques, verification of achieved learning outcomes specified in the study/education program, in particular conducting assessments and examinations ending specific classes, may take place outside the University's headquarters using information technology, provided that supervision over verification of achieved learning outcomes and its registration is ensured.
- 4) Passing exams and obtaining credits for all classes conducted using distance learning methods and techniques specified in the semester study plan is compulsory and subject to settlement in accordance with the rules set out in the university study regulations or other relevant regulations.

3. Organization and conduct of exams and assessments using IT tools.

- 1) The condition of participation in the exam or assessment with the use of IT tools is:
 - a) meeting the requirements for admission to the exam or assessment
 - b) having an account in indexnumber@student.umb.edu.pl format
- 2) Date, exact form of the exam or assessment and its duration are determined by the person examining or conducting the assessment in the announcement published on the unit's website or sent by e-mail to the class participants at least 3 days before the exam/assessment.
- 3) In the case of an exam or assessment carried out using IT tools, failure to take the exam or assessment shall be deemed as not reporting to the exam or assessment.
- 4) Before starting the exam or assessment, the identity of all participants has to be verified by using the login mechanism on the platform.
- 5) Results of the exam in electronic form are stored on the same terms as the exams conducted on a regular basis.
- 6) Rules regarding exams using IT tools shall apply accordingly to retake exams and exams conducted before examination board.
- 7) In the case of exams and assessments carried out using IT tools, exam cards are not issued to students. The main tool to verify passing the exam session is information obtained from the exam/assessment report in the Bazus system.
- 8) The Dean of the Faculty may, in agreement with the Vice-Rector for Education, specify additional requirements and guidelines regarding the way to conduct exams

and assessments and allow the use of other information technologies to verify the achieved learning outcomes, provided that they do not require bearing the costs of license purchase by students and ensure protection of personal data, as well as provide control over the verification of achieved learning outcomes and its registration.

§2

During verification of the learning outcomes achieved using distance learning methods and techniques at the Medical University of Białystok, students, doctoral students, postgraduate students are required to comply with Order no. 25/2019 of the Rector of the Medical University of Białystok of 28.03.2018 regarding the prohibition of using unauthorized help during exams.

§3

This Order shall enter into force on the day of signature.

Rector

prof. dr hab. Adam Krętowski