

Order no. 133/2024

of the Rector of the Medical University of Bialystok

from 16 October 2024

on testing the scientific development potential of academic teachers employed in the research group and research-didactic group as well as other employees conducting scientific activity for the period 2022-2024

Pursuant to § 21 sec. 1 point 2 of the Statute of the Medical University of Bialystok I hereby order as follows:

§ 1

I establish the principles concerning testing the development of scientific potential among academic teachers employed in the research group and the research-didactic group as well as other employees conducting scientific activity in the years 2022-2024, hereinafter "Testing scientific potential".

§ 2

1. Testing the scientific potential on the basis of submitted statements entitling to display scientific achievements in the process of evaluating the quality of scientific activity of the MUB shall cover all employees specified in § 1 who jointly fulfil the below conditions:
 - 1) they submit the statement on the representative field and scientific disciplines as well as the statement entitling for inclusion into the number of employees conducting scientific activity, that is number N;
 - 2) were employed at the MUB and were included in the N number in at least one year as per 31 December in the years 2022-2023 and/or as per 8.11.2024
2. In the statement specified in sec. 1 point 1 one must not include publications which were elaborated prior to commencing employment at the MUB or prior to commencing education in the Doctoral School of the MUB.

§ 3

1. Testing the scientific potential on the basis of:
 - 1) list of maximum 3 highest score individual participations in publications for the period from 1.01.2022 to 8.11.2024 with respect of which the employee submitted statement specified in § 2 sec. 1, elaborated by the IT Department in cooperation with the Main Library of the MUB on the basis of the list of persons subjected to assessment,

elaborated by the Development and Evaluation Department on the basis of the Register of Personnel maintained by the Employee Relations Department and the Register of statements on the represented field and disciplines as well as inclusion in the N number maintained by the Dean's Office of the relevant College of scientific disciplines as per 8.11.2024;

- 2) List of persons fulfilling the criteria first author ¹ 3 of works published in the period from 1.01.2022 to 8.11.2024 for a minimum of 100 points granted by the Ministry of Science and Higher Education, elaborated by the Main Library of the MUB.
- 3) lists granted in the period from 1.01.2022 to 8.11.2024 concerning external research projects in which the employee subjected to testing of scientific potential participated or supervised and patents in which the employee subjected to testing the scientific potential is the author, elaborated by the following organizational units:
 - concerning patents: Technology Transfer Office,
 - concerning Scientific projects: Development and Evaluation Department, International Cooperation Department, Project Management Department, Clinical Research Support Centre.
2. The lists specified in par. 1, points 1) and 2) elaborated by the Main Library of the MUB and the IT Department will take into consideration solely publications specified in § 8 - 10 of the Regulation of the Minister of Science and Higher Education from 22 February 2019 on evaluation of the quality of scientific activities (Journal of Laws 2022.661, that is, from 2022.03.23) and publications ahead of print submitted to the Main Library of the MUB until 25.10.2024 with respect to which statements have been submitted authorizing indication of scientific achievements of the employee in the process of evaluating the quality of scientific activities of the MUB.
3. Statement on achievements specified in sec. 2 should be elaborated using the knowledge and research potential management portal - Polish Platform of Medical Research available at: ppm.umb.edu.pl. After generating the statement one must sign it in handwriting and deliver it to the Dean of the relevant College until 8.11.2024.
4. Lists specified in sec. 1 shall be handed over to the College Committees of scientific disciplines until 29.11.2024.

¹ first co-authorship is credited (equal contribution)

§ 4

1. Testing scientific potential of individual employees of the MUB shall be conducted by the College Committees of scientific disciplines operating at the MUB with the exception of testing scientific potential among the College Committee members, which will be conducted by the University Committee for Staff Evaluation.
2. Each College Committee of a given scientific discipline elaborates a ranking list for its discipline.
3. Testing scientific potential by the College and Commission shall be elaborated on or before 6.12.2024.

§ 5

A condition for positive verification of Testing scientific potential for the period 2022-2024 in the scope of criteria of evaluation is fulfilment of at least one of the below conditions in the scope of the discipline or disciplines declared in the statement on inclusion in the N number:

a) First author of ² 3 works published in the period from 1.01.2022 to 8.11.2024 for a minimum of 100 points granted by the Ministry of Science and Higher Education.

or

b) Sum of points comprising the point value $\leq 3^3$ of individual shares of the highest-scored publication achievements, patents and projects > percentage points of UMB employees as part of a given discipline for the period from 1.01.2022 to 8.11.2024 in the discipline declared for the N number.

§ 6

1. Positive verification of Testing scientific potential for the period 2022-2024 may constitute the basis for granting the scientific allowance for 2025 with limitations stemming from a separate ordinance of the Rector released on the basis of § 19 sec. 2 of the Remuneration Bylaws for work and granting benefits related to work for employees of UMB.

²first co-authorship is accepted (equal contribution)

³When considering the factual work input, dimension of work and % share of the work time for a given discipline, as per the state on 31 December 2022, 2023 and as per the status on 8.11.2024. For the needs of the ranking the point value of individual shares in case of persons employed on a part-time basis conducting scientific activities in the discipline for the period shorter than from 1.01.2022 to 8.11.2024 or representing two evaluated disciplines will be calculated according to the algorithm: $3x/y$, where x-point value y, y- individual shares resulting from employment conditions and % of share of time input in a given discipline.

2. In case of employees representing two evaluated disciplines, a positive grade for Testing scientific potential in at least one discipline is required, whilst lack of sufficient achievements in the second discipline ought to result in the change of statement on the represented field and the scientific discipline in the shortest, statutory-allowed term.
3. Lack of positive verification of Testing scientific potential of academic teachers employed in the research-didactic group or research group provides the employee with the basis for transfer to the didactic group from 20 December 2024 with a change of dimension of didactic classes from the summer semester of academic year 2024/2025 adequately to the position on which the employee is transferred.
4. In case of lack of positive verification of Testing scientific potential, academic teachers employed in the research-didactic group or research group are obliged, until 16.12.2024, to present to the College Deans of individual disciplines the plan published for 2025 in order for the MUB to avoid consequences in the form of decreasing the sum of individual shares in scientific publications considered in the evaluation assessment of the MUB in 2026 as part of a given scientific discipline as per § 17 sec. 8-11 of the Regulation of the Minister of Science and Higher Education from 22 February 2019 on evaluating the quality of scientific activity (Journal of Laws 2022.661, that is, from 2022.03.23).

§ 7

The Order shall come into force on the day of its conclusion.

Rector

prof. dr hab. Marcin Moniuszko