Appendix no. 5 to Order no. 86/ 2024 of the Rector of the Medical University of Bialystok dated 9.07.2024 “Appendix no. 6 to the Regulations of Student Dormitory”

**Principles of allocating spaces in the Student Dormitory of the Medical University of Bialystok in the academic year 2024/2025**

Rooms are allocated according to two criteria. The main criterion while allocating rooms is income falling per one member of a family. An additional criterion is the distance from the place of residence, priority given to persons living above 30 kilometres from Białystok.

Electronic system for submission of application forms is in place by means of Virtual Dean’s Office or through submitting hardcopy application forms available on the website of the Student Dormitory , via scanned email or through submitting the form directly in the administration of the Student Dormitory until 10 July 2024.

**Terms of application submission**

**I intake**

| Applicants | Start | Finish | Results | Manner of submitting applications |
| --- | --- | --- | --- | --- |
| Current residents of SD2 and SD1 – confirmation of reservation for the year 2024/2025 | 06.05.2024 | 17.05.2024 | 05.06.2024 | Electronic application form + obligatory hardcopy application form available in the Student Dormitory administration |
| Candidates for studies at the Medical University of Bialystok | 12.07.2024 | 11.08.2024 | 14.08.2024 | Electronic application form / hardcopy application form available in the Student Dormitory administration[[1]](#footnote-2) |
| Students at the Medical University of Bialystok who are not residents of the Student Dormitory in the academic year 2023/2024 | 12.07.2024 | 11.08.2024 | 14.08.2024 | Electronic application form / hardcopy application form available in the Student Dormitory administration1 |
| Current residents of the Student Dormitory who did not submit applications in May | 12.07.2024 | 11.08.2024 | 14.08.2024 | Electronic application form / hardcopy application form available in the Student Dormitory administration1 |

**II intake**

| Applicants | Start | Conclusions | Results | Manner of submitting applications |
| --- | --- | --- | --- | --- |
| Current residents of SD2 and SD1 – confirmation of reservation for the year 2024/2025 | - | - | - | Electronic application form + obligatory hardcopy application form available in the Student Dormitory administration |
| Candidates for studies at the Medical University of Bialystok | 19.08.2024 | 2024-08-31 | 2024-09-04 | Electronic application form / hardcopy application form available in the Student Dormitory administration1 |
| Students at the Medical University of Bialystok who are not residents of the Student Dormitory in the academic year 2023/2024 | 19.08.2024 | 31.08.2024 | 04.09.2024 | Electronic application form / hardcopy application form available in the Student Dormitory administration1 |
| Current residents of the Student Dormitory who did not submit applications in May | 19.08.2024 | 31.08.2024 | 04.09.2024 | Electronic application form / hardcopy application form available in the Student Dormitory administration1 |

**STEP 1. Submission of application form in the Verbis programme:**

Persons who have not been accepted for studies and students as well as doctoral students at the Medical University of Białystok who are not current residents of the Student Dormitory:

* Entry required in the application: personal data
* Select preferences – indicate the student dormitory you select in the first order
* Select room type - description of abbreviations below
* Select income calculated on the basis of the attached application. Deliver the application form to the administration of the Student Dormitory on the date of arrival. Do not send via email
* Enter the distance to the place of residence in km
* You may enter i.e. first name and surname of the person with whom you would like to occupy the room in the remarks
* Send the application.

**Student Dormitory no. 1:**

| **Full room name** | **Abbreviated name** |
| --- | --- |
| Standard small single-person | SD1 single-person |
| Standard Large single-person | SD1 large single-person |
| Standard Small double | SD1 small double |
| Standard Large double | SD1 Large double |

**Student Dormitory no. 2:**

| **Full room name** | **Abbreviated name** |
| --- | --- |
| Enhanced standard Large single-person | SD2 PD single-person |
| Enhanced standard Small single-person | SD2 PM single-person |
| Standard Small single-person | SD2 SM single-person |
| Standard Large double | SD2 SD double |
| Standard Small double | SD2 SM double |

**Submission of application form in a hardcopy version:**

* Download the application and statement on income and distance from the Dormitory website,
* fill out both documents and sign them in a readable manner,
* scan and send to the address[ds1@umb.edu.pl](mailto:ds1@umb.edu.pl) or [ds2@umb.edu.pl](mailto:ds2@umb.edu.pl) or deliver in person to the administration of the selected Student Dormitory,

Current residents of the Student Dormitory - reserved spots for the subsequent academic year until 17 May through the Virtual Dean’s Office and submitted hardcopy applications with room number to the Student Dormitory administration until 17 May 2024.

**STEP 2. Decisions concerning granting the spot in the Student Dormitory of the Medical University of Bialystok:**

* are made by the Residential Commission with the Student Dormitory manager,
* rooms are allocated according to two criteria. The main criterion while allocating rooms is income falling per one member of a family. An additional criterion is the distance from the place of residence, priority given to persons living above 30 kilometres from Białystok,
* students obtain space in the Student Dormitory for the whole period of studies with the exclusion of holiday months, that is, July, August, September,
* information concerning granting/non-granting the space at the Student Dormitory is sent electronically.

**STEP 3.** **Positive decision:**

If you obtained a positive decision, within 3 days from the date of obtaining information concerning obtaining the space in the Student Dormitory you are obliged to make the deposit payment to the bank account indicated in the decision at the level equal to the one month's fee for the allocated space. Lack of payment within the indicated timeframe shall result in cancellation of reservation of the space.

**STEP 4. Negative decision:**

If you obtained a negative decision you may be placed on the reserve list. You need to notify us of this fact via email within 3 working days from obtaining information that you are interested in the space at the Student Dormitory. Allocation of space is possible in case of resigning from the space in the Student Dormitory by persons who obtained the right to reside in it.

Decision concerning allocation of spaces for persons from the reserve list shall be communicated to the newly-accepted persons via email indicated during the recruitment process and to students and doctoral students at the University - to the school email address.

**STEP 5. Accommodation:**

Accommodation in the Student Dormitory occurs within the term and according to the principles specified in the Regulations of the Student Dormitory of the Medical University of Bialystok:

* until 7 January of a given academic year,
* administration of the Student Dormitory must be notified about late arrival with justification of the situation.

**Principles of residing in the Student Dormitory of the Medical University of Bialystok:**

* Principles of residing and paying fees in the Student Dormitory of the Medical University of Bialystok. **Discover them and adhere to these principles. Through this you will ensure comfort of living for yourself and for others,**
* The level of fees for residing in a given academic year is specified in the [Medical University of Bialystok Rector’s Order](https://www.ur.edu.pl/pl/student/domy-studentaa/oplaty/informacje-o-oplatach) no. 45/2023

**Loss of right to reside in the Student Dormitory of the Medical University of Bialystok:**

You may be deprived of the right to reside in the Student Dormitory in case of:

* failing to pay the deposit at a designated timeframe, that is, 3 days from obtaining information on obtaining the space,
* Upon the expiry of the period for which the space in the Student Dormitory was granted,
* upon removal from the list of students,
* in case of suspension of student rights,
* flagrant breaches of principles of living in the Student Dormitory specified in the Regulations of the Student Dormitory of the Medical University of Bialystok, in particular, the principles of social coexistence through exposing others to harmful and burdensome effects of their behaviour, among others, lack of respect or behaviours breaching the so-called good customs,
* failing to meet the so-called accommodation terms,
* failing to make a reservation of the space in the Student Dormitory for the subsequence academic year within the term until 17 May 2024.

1. Information on the manner of submitting application forms shall be provided on the website until 10 July 2024 [↑](#footnote-ref-2)