Appendix no. 1 to the Order no. 26/2023 of the Rector of MUB of 13.03.2023.

**Regulations of the Repository of the Medical University of Bialystok**

# § 1

# General provisions

1. The Repository of the Medical University of Bialystok, hereinafter referred to as the "MUB Repository", is the local repository of the Polish Platform of Medical Research (PPM).
2. The aim of the MUB Repository is to archive and make available the scientific achievements of the staff, to promote scientific research conducted at the Medical University of Bialystok.
3. The Regulations specify the rules for depositing and making available electronic materials in the MUB Repository in accordance with the current Policy of Openness of the Polish Platform of Medical Research (PPM).
4. The unit managing the MUB Repository is the Main Library of the Medical University of Bialystok
5. All users of the MUB Repository are required to read these Regulations and comply with its rules.

# § 2

# Definitions

The following definitions of terms are adopted in these Regulations:

1. Polish Platform of Medical Research of the Medical University of Bialystok – (PPM-MUB) - local system of the Polish Platform of Medical Research,
2. MUB Repository – an IT tool for depositing, storing and sharing the scientific achievements of the employees of the Medical University of Bialystok in such a way that everyone can access it
at a place and time of their choice under the terms of open licenses,
3. Materials – these are publications, dissertations and research data that can be deposited
in the MUB Repository,
4. MUB Repository Editor – a person coordinating the work of the Repository, managing the collected materials, approving the deposited materials and placing them in the Repository,
5. Logged in user – person authorized to post materials in the MUB Repository.
6. Publication – a published work that has been reproduced with the author's permission and copies of which have been made publicly available, or a disseminated work made publicly available in such a way that anyone can access it at a place and time of their choice. Publications are in particular:
7. scientific articles in journals and reviewed materials from conferences,
8. scientific monographs and academic textbooks,
9. chapters in scientific monographs and academic textbooks,
10. dissertation – a scientific dissertation written for the purpose of obtaining a scientific degree;
11. Research data – data collected or produced as material for analysis as part of scientific research, in particular: anonymized results of experiments, measurements, observations, statistics, surveys, photos, including data in graphic form.

# § 3

# Deposit rules

1. Depositing materials in the MUB Repository is carried out in accordance with the rules set out in these Regulations.
2. Materials may be deposited directly by the author with a researcher profile at PPM-MUB or indirectly by the editor of the MUB Repository, after the author provides them with the appropriate version of the full text of the publication and grants a non-exclusive license. License templates to be used are contained in the Order of the MUB Rector on the collection, development and sharing of digital versions of doctoral dissertations prepared at the Medical University of Bialystok and publications of employees, doctoral students and students of the Medical University of Bialystok
3. Before publishing in the MUB Repository, the materials posted by the author must be approved by the editor of the MUB Repository.
4. Authors of publications will strive to include in the MUB Repository their electronic version (preprint, postprint, other),
 as soon as possible, if allowed by the publisher's policy.
5. If the publisher does not allow the archiving of any version of the publication, the authors will make every effort – by negotiating the terms of the contract with the publisher – to fulfil the obligation indicated in sec. 4.
6. Deposited publications covered by the embargo period by the publisher are stored in the system's buffer memory until the end of this period.
7. Dissertations are posted in the MUB Repository by editors, provided that the author has granted a license to distribute the work within the MUB Repository under an open license of their choice.
8. The authors of research data deposited in the MUB Repository strive to ensure that these are reliable, identifiable, available, suitable for research, useful beyond the original purpose (for which they were collected) and interoperable. The deposited data must be anonymized.

# § 4

# Sharing policy

1. Materials are made available in the MUB Repository for all interested parties free of charge, based on open licenses without time and territory restrictions.
2. Deposited versions of scientific publications covered by the embargo period are made available in the MUB Repository after this period.
3. The materials deposited by the author can be made available in the MUB Repository in formats other than those in which they were deposited, including files conforming to the binding WCAG standard.

# § 5

# Liability

1. The author bears full responsibility for the posted materials and is responsible for possible violations of the copyright of third parties and the posting of content that may violate the law in force in the Republic of Poland.
2. The MUB Repository resource is stored indefinitely, maintaining data security.
3. In exceptional cases, it is possible to update or remove the deposited material only through the editor of the MUB Repository.
4. Materials violating these Regulations may be removed by the editor of the MUB Repository without the consent of the author. This provision applies in particular to resources, in respect of which copyright infringement has been reported.

# § 6

# Final provisions

In matters not specified in these Regulations, the applicable law applies, i.e., provisions of the Civil Code and other acts.

**Rector**

**prof. dr hab. Adam Krętowski**