Appendix no. 5B to the Rector's Order no. 11/2021 of 01.03.2021

stage I evaluation - covering the period from 1.01.2017 to 31.12.2020

**Evaluation survey of a research-didactic/ didactic/ research employee with a doctor's degree/ master's degree or equivalent, employed as an assistant/ assistant professor without habilitation/ lecturer/
 senior lecturer/ foreign language teacher**

Name, scientific degree/ title …………………………………………

Position : ………………………………………………………………………

Organizational unit ……………………………………………………………….

Evaluated period: .................................................

1. **Scientific activity**

|  |  |  |
| --- | --- | --- |
| **Evaluation criteria***(refers to achievements/ publications during the period under evaluation)* | **Number** | **Number of MNiSW points** |
| Total number of MNiSW points for scientific publications *(enclosed confirmation by the MUB Main Library)* |  |  |
| Participation in acquired implementations or other forms of commercialization of R&D (number of points according to the MNiSzW parameterization criteria) *(enclosed confirmation)* |  |  |
| Participation in the obtained patents (number of points according to the MNiSzW parameterization criteria) *(enclosed confirmation)* |  |  |
| Membership in scientific expert groups established by national/ international organisations/ institutions |  |  |
| Participation in the submitted patent applications (number of points according to the MNiSzW parameterization criteria) *(enclosed confirmation)* |  |  |
| Other publications *(list attached)* |  |  |
| **Total points** |  |  |
| The final decision of the Disciplinary Committee on appropriation of authorship, falsification of research or research results or other scientific fraud *(yes/ no)* |  |  |
| Exceeding the 8-year period of employment as an assistant/ assistant professor by a person who does not have a doctor's/habilitated doctor's degree (yes/ no) |  |  |
| Opinion of the immediate supervisor (positive or negative)*(Justification is needed in the case of a negative assessment)* |  |  |
| Opinion of the scientific supervisor - in the case of people with an open doctoral dissertation proccess (positive or negative)*(Justification is needed in the case of a negative assessment)* |  |  |

* The period under evaluation does not include the period of absence from work resulting from maternity leave, parental leave, medical leave or due to a long-term illness (ZUS-ZLA) **–** after taking into account the actual working time, the number of points should be calculated for a period of 1 year and multiplied by 2
* The survey in the part concerning the scientific activity is not obligatory for staff employed in a didactic position.

**II. Teaching activity**

|  |  |
| --- | --- |
| **Evaluation criteria** | Please enter relevant information or yes/ no |
| **Average annual** number of teaching hours implmented in the last 2 academic years |  |
| Percentage of the number of implemented hours in relation to the teaching load due (%) *(in the case of not implemented teaching load – justification)* |  |
| Author/ co-author of a nationwide/ international book in a specialized field *[list attached]* |  |
| Auxiliary supervisor of the completed doctoral dissertation process*[list attached]* |  |
| Conducting classes with English-speaking students/ doctoral students *(yes/ no)* |  |
| Supervision over completed Master's or Bachelor's theses*[number]* |  |
| Management of completed Master's or Bachelor's theses*[number]* |  |
| Authorship/ co-authorship of chapters in a student script *[list attached]* |  |
| Conducting lectures at postgraduate specialized courses/ postgraduate studies organized by the state teaching and research units |  |
| Supervisor of a Master's or Bachelor's thesis |  |
| Other forms of teaching work *[please list]* |  |
| Disciplinary punishment for violations in the course of performing teaching duties *[yes/ no]* |  |
| Percentage of negative assessments in the student and doctoral student surveys |  |
| Opinion of the immediate supervisor *(positive or negative)**[Justification is needed in the case of a negative assessment]* |  |

1. **Organizational work for the University**

 (applies to persons employed min. 2 years):

|  |  |
| --- | --- |
| Evaluation criteria | Please enter relevant information  |
| Performance of elective functions at the University  |  |
| Participation in the editorial team of a scientific journal with IF |  |
| Documented participation in a team implementing an EU or international scientific project *[number, enclosed confirmation]* |  |
| Coordinator/ head of implemented scientific projects outside the University *[number, enclosed confirmation]* |  |
| Participation in the editorial team of a scientific journal without IF |  |
| Documented participation in the preparation of scientific or other EU projects *[enclosed confirmation]* |  |
| Participation in a team implementing a scientific project outside the University *[number, enclosed confirmation]* |  |
| Coordinator/ head of implemented scientific projects outside the University *[number, enclosed confirmation]* |  |
| Performing one-person functions of the Rector's Plenipotentiary, supervisor of a scientific club, others at the University level |  |
| Co-participation in the organizing/scientific committee of international conferences *[enclosed confirmation]* |  |
| Work within scientific organizations at the national level  |  |
| Participation in a team implementing a scientific project at the University *[number, enclosed confirmation]* |  |
| Work in the Senate/ Dean's/ University / Faculty committees |  |
| Co-participation in the organizing/scientific committee of domestic conferences *[enclosed confirmation]* |  |
| Work for the promotion of the University and the Faculty  |  |
| Performing function in scientific organisations at the regional level (member of the board, regional authorities) |  |
| Performing function as a reviewer/examiner of the Master's/Bachelor's theses at the University |  |
| Performing function of the year tutor, apprenticeship supervisor, scientific club supervisor and others at the Faculty level  |  |
| Co-participation in the organization of national conventions, symposia and postgraduate trainings *[enclosed confirmation]* |  |
| Supervisor/guardian of a completed specialization or postgraduate specialist courses |  |
| Other documented work for the University *(please list)* |  |
| Opinion of the immediate supervisor (positive or negative)*(Justification is needed in the case of a negative assessment)* |  |

1. **Development and achievements in the professional/scientific/teaching/clinical field**

|  |  |  |
| --- | --- | --- |
| Evaluation criteria | Number | Please enter relevant information or yes/ no |
| Obtaining the status of a regional consultant in the professional specialty |  |  |
| Conducting activities that promote professional knowledge, e.g. lectures by invitation, co-authoring books/scripts /studies of a professional nature, including teaching nature and others |  |  |
| Obtaining a personal professional certificate issued by the certification bodies *(enclosed confirmation)* |  |  |
| Participating in the organization of vocational trainings  |  |  |
| Participating in trainings, internships, international conferences |  |  |
| Participating in the preparation of the **unit** to obtain a quality certificate issued by the certification bodies |  |  |
| Participating in trainings, internships, domestic conferences |  |  |
| Preparing expert reports/reviews of a professional, scientific, teaching nature *(enclosed confirmation)* |  |  |
| Achieving advanced knowledge of a foreign language *(enclosed confirmation)* |  |  |
| Possession of the required professional specialization in the field corresponding to employment  |  |  |
| Other documented forms of professional development (please list) |  |  |
| Assessment of the immediate supervisor (positive or negative)*(Justification is needed in the case of a negative assessment)* |  |  |

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 date, signature of the employee date, signature of the immediate supervisor