Order no. 43/2021

of the Rector of the Medical University of Bialystok

dated 11.05.2021

on detailed conditions and rules for transferring students from other universities
to the Medical University of Bialystok

Pursuant to art. 69 section 1 point 3) of the Act of 27 July 2005 – The Law on Higher Education and Science (i.e. Journal of Laws of 2020, item 478) the following is ordered:

**§1**

A student can transfer to the Medical University of Bialystok from another university in the following cases:

1. only for the places freed up, within the limits set by the Ministry of Health or in the resolution of the Senate, in particular fields and years of study,
2. only for the next year of study resulting from the submitted documentation, except for the last year of study - does not apply to persons applying for transfer from Polish universities,
3. only within the same level and form of study.

**§2**

1. A student who has started studies abroad can only transfer to a part-time or English-language programme.
2. It is not possible to transfer from a university conducting modular teaching.

**§3**

Students of other universities can apply for transfer to study at the Medical University of Bialystok, who:

1. have completed all years of study at their home university, including the year in which they are currently studying,
2. submit from 1 August to 10 September (decides the date of receipt by the MUB):
3. application,
4. documents certifying the current course of studies (name of the subject, number of hours, number of ECTS points, form of credit, obtained grades, information about completed professional apprenticeships),
5. copies of syllabuses containing learning outcomes,
6. copy of a high school graduation certificate,
7. certificate of average grades from each year of study issued by the Dean's Office,
8. documents certifying the scale of grades in force at the home university issued by the Dean's Office.
9. in the case of foreigners applying for admission to study in Polish - a certificate confirming knowledge of Polish language at the minimum level of B1 (candidates applying for a transfer to the medical programme of the English Division – certificate confirming knowledge of the English language at the minimum level of B1).

**§4**

Incomplete documents will not be accepted and considered.

**§5**

A candidate submitting documents issued in a foreign language must include a translation into Polish made by a certified translator.

**§6**

In the case of more applications for transfer than available places, the position on the ranking list prepared on the basis of the following criteria will determine:

1. state of the programme differences in relation to the year of study to which the candidate applies for transfer,
2. average grades from previous studies (according to the submitted certificate).

**§7**

1. A student who is approved for transfer is required to complete all programme differences within the first year after the transfer, unless otherwise specified by the Dean.
2. A fee shall be charged to a part-time student making up the programme differences.

**§8**

In the event of too many programme differences and the associated lack of organisational capacity of the University in preparing a schedule for making up the above programme differences, the Dean may not agree to the transfer.

**§9**

Upon entry into force of this Order, the Rector's Order no. 96/2020
dated 25.09.2020 shall expire.

**§10**

This Order shall enter into force on the day of signature.

Rector

prof. dr hab. Adam Krętowski